

## **Amendments to State Council By-Laws**

Amendments to State Council by-laws are not valid and binding unless they have been adopted by a vote of the delegates at an annual meeting of the State Council and formally accepted by the Board of Directors.

If a State Council adopts amendments to its by-laws at its annual meeting, it must then submit the proposed amendments in electronic format to the Supreme Secretary no later than June 15 by using this email address: [supremesecretary@kofc.org](mailto:supremesecretary@kofc.org). The submission should include a red-lined document clearly indicating all additions to and deletions from the existing State Council by-laws. The Supreme Secretary will then convey the proposed amendments to the Supreme Advocate for a preliminary review.

The Board of Directors has delegated the review of all proposed State Council by-law amendments to the State Council By-Law Committee (“the Committee”). The Committee meets in August at the Board meeting that takes place immediately before the Supreme Convention. At that time, the Committee will review all of the proposed state council by-law amendments that were timely submitted and will make a recommendation to the full Board of Directors to accept or reject the amendments. Unless there are outstanding questions, the full Board will vote on the proposed amendments at that time.

The State Secretary will receive written confirmation of the Board’s action by the end of August.

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